

**East Texas Council of Governments
FY 2011 REGIONAL SOLID WASTE GRANTS PROGRAM**

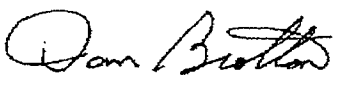
FORM 1. APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Tyler	Funding Amount Proposed: \$ 17,800.00
Address: City of Tyler Solid Waste 414 N. Bois D'Arc Ave. Tyler, Texas 75702	Phone/Fax/Email: Ph: (903)531-1388 Fx: (903)531-1397 Email : dbrotton@tylertexas.com
Contact Person: Dan Brotton	Date Submitted: 10/19/2011

Project Category

<input type="checkbox"/> Local Enforcement
<input type="checkbox"/> Litter and Illegal Dumping Cleanup and Community Collection Events
<input checked="" type="checkbox"/> Source Reduction and Recycling
<input type="checkbox"/> Local Solid Waste Management Plans
<input type="checkbox"/> Citizens' Collection Stations and "Small" Registered Transfer Stations
<input type="checkbox"/> Household Hazardous Waste (HHW) Management
<input type="checkbox"/> Technical Studies
<input type="checkbox"/> Educational and Training Projects
<input type="checkbox"/> Other

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.	
Signature: 	Title: Director, Solid Waste
Typed/Printed Name: Dan Brotton	Date Signed: 10/31/2011

FOR USE BY ETCOG

Date application was received: <u>10/31/2011</u>
Does the application meet all of the required screening criteria: <u>X</u> Yes _____ No
Is the application administratively complete: Yes <u>X</u> No

Project Application
Form 1

*Resolution ~~will be~~ approved on 10/26/2011; awaiting final signatures was

FORM 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

- 1. Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature: <i>Gary Lynch</i>
Typed/Printed Name: Gary Lynch
Title: Special Projects Coordinator
Date: 10/28/2011

- 2. Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature:
Typed/Printed Name:
Title:
Date:

FORM 4. Resolution

A resolution authorizing the application must be approved by the governing body of the Applicant. Following this page is an example Resolution Form that may be used to prepare the required resolution. This or a similar resolution must be specifically signed and notarized in addition to the signature required in Form 1.

To complete your application, please remove this page and replace it with a signed resolution of your entity's governing body.

Resolution was approved by Tyler City Council on 10/26/2011 and is awaiting final signatures.

FORM 6: Project Summary

Please provide a complete project summary. Reference the goals, objectives, and/or recommendations from the regional solid waste management plan that apply to the project, and how the project will assist in implementing the plan. Refer to the application instructions when completing these forms. If necessary, attach additional pages for each form.

Form 6a. Project Description *(add additional pages as necessary)*

The City of Tyler and Keep Tyler Beautiful will be working together to provide the residents of Tyler with a no cost opportunity to properly dispose of paint. This project is expected to prevent the illegal dumping and improper disposal of paint. The collected materials will be transported to a disposal facility that specializes in recycling and disposing of paint and paint related products in an environmentally safe manner.

Our intent is to use funds from this grant, if awarded, to pay for a contracted consultant to provide the appropriate technical support, containers for pourable paint and paint related products, transportation to a processing facility and to assist with planning the project.

The City of Tyler Solid Waste Department will pay all other project related expenses from our operating budget.

Form 6b. Project Cost Evaluation (*add additional pages as necessary*)

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable costs savings, or reasonably justified costs of the project.

Our cost for holding a paint recycling event in 2011 was approximately \$12,000. This includes a consultant's fees, specialized technicians, containers for pourable paint and transportation of collected materials.

Using the weight of materials collected at our event in 2011, we had a cost of \$0.18 per capita (population 109,909).

We anticipate both a larger response and higher processing costs for this project. Also, we had a sponsor for the event in 2011 who will not be providing support in 2012.

Form 6c. Level of Commitment of the Applicant *(add additional pages as necessary)*

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

The City of Tyler Solid Waste Department has a long history of not just following preferred solid waste management practices, but is responsible for establishing many of these practices in use throughout ETCOG member agencies. We have a history of hosting events such as this and expect to do so in the future. Our City Council and City Manager enthusiastically endorse this project.

List any previously demonstrated commitment to preferred solid waste management practice, such as implementing other solid waste management projects, involvement in a local or subregional solid waste management plan or study, or membership in the TCEQ's Clean Texas Program.

Tyler's Solid Waste Department and Keep Tyler Beautiful have worked together to hold several public events to provide our citizens the opportunity to participate in several projects such as:

- Household Hazardous Waste Disposal;
- Bulky Item Clean Up (held twice each year);
- Tyler Recycles Day;
- Paint Recycling Day.

All of these projects have been offered at no cost to the public and are all within the solid waste management plan.

If the proposed project has received previous grant funding under this program, explain to what extent the proposal involves expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

We have not received previous grant funding for this event.

Form 6d. Scope of Work *(See application instructions. Add additional pages as necessary)*

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded. Once the details of the work program have been negotiated with the Applicant and approved by the COG, the work program will be entered into the grant contract.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables

TASKS

1. Determine date and location for event – dates being considered are May 12 and May 19, 2012.
2. Solicit quotes from and select consultants for assisting with planning, providing technicians, and providing containers for event.
3. Develop advertising and educational handouts for public distribution
4. Provide ETCOG post event reports showing amount of material collected and expenses connected with grant funding.

FORM 7. GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$
6. Construction	\$
7. Contractual	\$ 17,800.00
8. Other	\$
9. Total Direct Charges (sum of 1-8)	\$ 17,800.00
10. Indirect Charges*	\$
11. Total (sum of 9 - 10)	\$ 17,800.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:</p> <p>*In accordance with the UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.</p>		
<p><i>Please complete any of the following detailed budget forms that are applicable.</i></p>		

FORM 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

No Matching Funds.

In-Kind Services: \$3,226.00 (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

In-Kind Services paid by City of Tyler

Five Solid Waste Employees @ \$12.75 per hour X 1.5 (overtime rate) X 8 hours = \$765.00

Two Solid Waste Supervisors @ \$16.25 per hour X 1.5 (overtime rate) X 8 hours = \$195.00

Printing of promotional and educational literature \$300.00 (est.)

Advertising – Three newspaper ads three column by six inches \$1,206 and three ads two column by four inches \$610

Two 3'X6' banners @ \$75 ea (est)

What is the TOTAL COST of the proposed project, considering the total grant funding requested; any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 21,026

FORM 7g: Detailed Contractual Expenses

All contractual expenses must be pre-approved by the COG. If the specific details of the contractual costs are not known at this time, list the general details on this form. The more specific details of the contractual costs will then need to be provided to and approved by the COG before the costs are incurred. The request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions). In addition, the subcontract scope of work must be approved by the COG before work begins.

Purpose	Contractor(s)	Contract Amount
Processing, containers, technicians, project manager, transportation of materials and consultant fee.	To be determined through quote solicitation process	\$ 17,800.00 estimated.
		\$
		\$
		\$
TOTAL <i>(Must equal Line 7 of the Overall Budget Summary)</i>		\$