

**East Texas Council of Governments
FY 2011 REGIONAL SOLID WASTE GRANTS PROGRAM**


FORM 1. APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Quitman	Funding Amount Proposed: \$ 20,720.00
Address: P.O Box 1855 Quitman, Texas, 75783	Phone/Fax/Email: Ph: 903-763-2223 Fx: 903-763-5631 Email : mhall@quitmantx.org
Contact Person: Mike Hall	Date Submitted: 10/21/11

Project Category

<input type="checkbox"/> Local Enforcement
<input type="checkbox"/> Litter and Illegal Dumping Cleanup and Community Collection Events
<input checked="" type="checkbox"/> Source Reduction and Recycling
<input type="checkbox"/> Local Solid Waste Management Plans
<input type="checkbox"/> Citizens' Collection Stations and "Small" Registered Transfer Stations
<input type="checkbox"/> Household Hazardous Waste (HHW) Management
<input type="checkbox"/> Technical Studies
<input type="checkbox"/> Educational and Training Projects
<input type="checkbox"/> Other

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.	
Signature: 	Title: Mayor
Typed/Printed Name: Jerry Edwards	Date Signed: 10/21/11


FOR USE BY ETCOG

Date application was received: 10/26/2011
Does the application meet all of the required screening criteria: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the application administratively complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

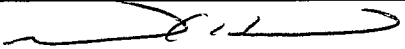
FORM 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

- 1. Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature:	
Typed/Printed Name:	Michael E. Hall
Title:	City Secretary-Administrartor
Date:	10/21/11

- 2. Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature:	
Typed/Printed Name:	Michael E. Hall
Title:	City Secretary-Administrator
Date:	10/21/11

EAST TEXAS COUNCIL OF GOVERNMENTS SOLID WASTE GRANT AUTHORIZATION

RESOLUTION 102011(C)

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS
AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE EAST TEXAS COUNCIL OF
GOVERNMENTS FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING THE CITY
ADMINISTRATOR TO ACT ON BEHALF OF THE CITY OF QUITMAN IN ALL MATTERS RELATED TO THE
APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF QUITMAN WILL COMPLY
WITH THE GRANT REQUIREMENTS OF THE EAST TEXAS COUNCIL OF GOVERNMENTS, THE TEXAS
COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.**

WHEREAS, the East Texas Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation the COG's adopted regional solid waste management plan; and

WHEREAS, the City of Quitman in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS;

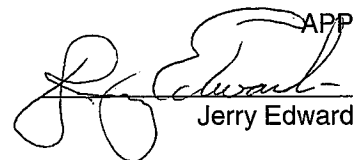
1. That Mike Hall, as City Administrator, is authorized to request grant funding under the East Texas Council of Governments Request for Applications of the Regional Solid Waste Grants Program and act on behalf of the City of Quitman in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, the City of Quitman will comply with the grant requirements of the East Texas Council of Governments, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. That activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF QUITMAN, TEXAS, THIS 20TH DAY OF OCTOBER, 2011.

IN WITNESS WHEREOF WE HAVE AFFIXED OUR SIGNATURES HERETO THIS 20TH DAY OF OCTOBER, 2011.

ATTEST:

Michael E. Hall, City Secretary

APPROVED:


Jerry Edwards, Mayor

Form 5b. Summaries of Discussions with Private Industry

(Refer to instructions concerning information to include on this form. Attach any written comments or input provided)

n/a

FORM 6: Project Summary

Please provide a complete project summary. Reference the goals, objectives, and/or recommendations from the regional solid waste management plan that apply to the project, and how the project will assist in implementing the plan. Refer to the application instructions when completing these forms. If necessary, attach additional pages for each form.

Form 6a. Project Description *(add additional pages as necessary)*

The City of Quitman currently provides each household customer with curbside brush chipping service to maximize participation in a source reduction program to remove household brush from the waste stream.

Quitman is seeking funding under the Source Reduction and Recycling Project category to replace a 2006 model chipper, which is the only chipper used in the program. The chipper has about 1,200 hours of use and is beginning to have mechanical wear and more than minor maintenance issues due to extensive use and age. Maintenance expenditures continue to increase each year and increasing downtime is beginning to cause service interruptions, as well as lack of certainty for service provision timing to customers.

This replacement is particularly necessary at this time due to project increase of volume due to the stressed nature of trees due to extreme weather conditions. We are anticipating an increase in volume between 50%-100% commencing with the first freeze and winds as distressed trees begin falling or losing sections.

All reclaimed materials are provided locally for gardening and beautification by the City to citizens, the Wood County Master Gardners, the Quitman Garden Club, and the Friends of the Arboretum.

Quitman is requesting \$20,720 for 50% of the equipment replacement cost of the existing chipper. In addition to the remaining 50% provided by the City (via negotiated discount with the vendor and trade-in of existing chipper), the City also provides fuel and staffing for the program estimated at \$50,000 annually.

This project supports and complies with implanting Goal 1, Objectives 1D, 1E, and 1F AND Goal 3 Objective 3C of the Regional Solid Waste Plan

Form 6b. Project Cost Evaluation *(add additional pages as necessary)*

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable costs savings, or reasonably justified costs of the project.

Replacement of the Chipper with a 2011 Model 250XP 12" Disc Style Brush Bandit (specifications and estimate attached) is estimated at \$41,440.00.

Quitman will provide a 50% match through a negotiated discount from the vendor of 11.5% for \$4,662.10, a negotiated trade-in value on the existing chipper of \$14,500.00, and any unfunded portion from General Fund Budget allocation for \$1,557.90 (if funded as requested).

Cost per capita for the full replacement cost of the equipment over its life cycle is about \$4.60 (\$41,440.00 divided by 5 years by 1,800 people) which is roughly comparable to the cost avoidance per capita for the diversion from landfill of \$3.87 (225 tons @ \$31.00/ton divided by 1,800). Actual disposal costs for the same material area estimated at about \$75,000 per year or about \$41.67 per capita – based on rental and dump fees of 30 yard-roll-off dumpsters sufficient to handle the same material.

Form 6c. Level of Commitment of the Applicant *(add additional pages as necessary)*

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

Quitman has maintained a comprehensive source reduction program related to brush chipping and leaf removal for over 30 years. As this project is funded through general fund revenues composed primarily of property and sales taxes, which are stifled due to the economic situation, the ability of the City to provide for replacement of this critical equipment is limited.

List any previously demonstrated commitment to preferred solid waste management practice, such as implementing other solid waste management projects, involvement in a local or subregional solid waste management plan or study, or membership in the TCEQ's Clean Texas Program.

The citizens of Quitman participate in the Upper Sabine Valley Solid Waste Management District for Recycling through property taxation.

If the proposed project has received previous grant funding under this program, explain to what extent the proposal involves expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

The City was awarded grants in 2006, 2009, and 2010 related to this program and has complied with all contractual grant obligations.

Form 6d. Scope of Work *(See application instructions. Add additional pages as necessary)*

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded. Once the details of the work program have been negotiated with the Applicant and approved by the COG, the work program will be entered into the grant contract.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables

TASK – Purchase new chipper.

PURPOSE & GOAL – Continue brush, leaf and grass clipping landfill diversion & source reduction program in direct support of Regional Solid Waste Plan.

DELIVERABLE – MODEL 250 XP (12” DISC STYLE) BRUSH BANDIT (specs attached)

SCHEDULE – Weeks 1-4 – Upon grant authorization, City will accept grant and authorize equipment purchase.

Weeks 4-6 – Acquisition process in compliance with purchasing requirements.

Weeks 6-10 – Acceptance of proposal, financing as needed, and delivery.

PROJECT WILL BE COMPLETE ON DELIVERY – NOT LATER THAN 120 DAYS FROM GRANT AWARD.

FORM 7. GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$ 20,720.00
6. Construction	\$
7. Contractual	\$
8. Other	\$
9. Total Direct Charges (<i>sum of 1-8</i>)	\$ 20,720.00
10. Indirect Charges*	\$
11. Total (<i>sum of 9 - 10</i>)	\$ 20,720.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:</p> <p><small>*In accordance with the UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.</small></p>		
<p><i>Please complete any of the following detailed budget forms that are applicable.</i></p>		

FORM 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$20,720

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

Combination of vendor discount, trade-in value, and budget allocation.

In-Kind Services: \$50,000/annually (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

Estimated value of fuel and personnel related to program.

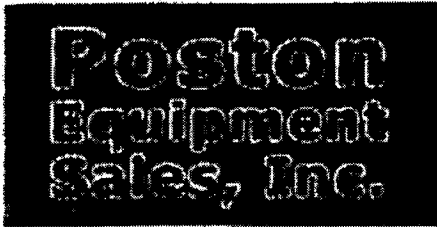
What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 291,440 (5 year total)

FORM 7e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the COG. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the COG before the costs are incurred.

Equipment (\$5,000 or more per unit) <i>(Show description, type, model, etc.)</i>	Unit Cost	No.of Units	Total Cost
Model 250 XP (12" Disc Style) Brush Bandit (specs attached)	\$ 41,440.00	1	\$41,440.00
	\$		\$
	\$		\$
	\$		\$
TOTAL <i>(Must equal Line 5 of the Overall Budget Summary)</i>			\$ 41,440.00



Poston Equipment Sales
 1505 US Highway 80 East
 Mesquite, TX 75150
 USA
 972-289-0686 (Phone)
 975-289-8346 (Fax)
 www.postonequipment.com

QUOTATION

Quotation #:	Quote Created:	Last Updated:	Salesperson:
16561	10/10/11 06:53 am by Poston Equipment Sales	10/11/11 01:18 pm by Poston Equipment Sales	Bobby Jones

CUSTOMER:	BILL TO:	SHIP TO:
City of Quitman 401 E. Goode st. Quitman, Texas 75783 wood (903)763-2223 (Phone) (903)763-5631 (Fax) Walter Lutonsky (Contact)	Poston Equipment Sales 1505 US Highway 80 East Mesquite, TX 75150 USA 972-289-0686 (Phone) 972-289-8346 (Fax)	Poston Equipment Sales 1505 US Highway 80 East Mesquite, TX 75150 USA 972-289-0686 (Phone) 972-289-8346 (Fax)

MODEL 250XP (12" DISC STYLE) BRUSH BANDIT

Qty	Part #:	Description:	Base Price:
1	MODEL-250	Model 250XP - (12" Disc Style) Brush Bandit	\$ 21670.00

STANDARD EQUIPMENT

1	STANDARD	Spring loaded slide box type feed system with (2) horizontal feed wheels 10 5/8" diameter x 19 1/2" wide	
X	STANDARD	Top feed wheel jack mount with locking pin to raise & lock top feed wheel using tongue jack (not provided when hydraulic lift cylinder option is selected)	
1	STANDARD	29" high x 64" wide tapered infeed hopper with 30" fold down infeed hopper tray, heavy-duty taillight covers, and spring lift assists	
X	STANDARD	360 degree manual swivel discharge chute with 12" adjustable chip deflector	
1	STANDARD	Clean out and inspection door on discharge	
1	STANDARD	40" diameter x 2" thick (2 knife pocket) chipper disc, each pocket equipped with (2) 1/2" x 4 1/2" x 7 1/4" dual edge knives	
1	STANDARD	13 gallon steel hydraulic tank with magnetic drain plug, lockable filler cap, and aluminum sight gauge	
1	STANDARD	40 gallon steel fuel tank with magnetic drain plug, lockable filler cap, and aluminum sight gauge	
1	STANDARD	12 volt system with rubber mounted LED taillights, 6 prong replaceable coiled power cord & protected heavy-duty wiring with junction box, and LED clearance lights with reflectors.	
1	STANDARD	3/16" x 2" x 6" rectangular tubing with a 1/4" x 3" x 6" tubular tongue	
1	STANDARD	5,000 pound capacity tongue jack with 15" of travel and foot pad	
1	STANDARD	(2) radiator guard posts	
1	STANDARD	Safety control bar controls forward / neutral / reverse	

1	STANDARD	Engine disable plug for hood locking pin-preventing engine from operating without pin in place
1	STANDARD	Wooden pusher tool with mount on infeed hopper
1	STANDARD	(2) Last chance safety pull cables
1	STANDARD	Weather resistant manual container
1	STANDARD	Safety DVD, Bandit operator's manual, and engine operator's manual
1	STANDARD	Spanish & English combination safety decals
1	STANDARD	Lockable aluminum toolbox

OPTIONS

Qty	Part #:	Description:	Option Price:	Extended:
1	333-28984	Standard Imron Industrial Urethane Green	\$ 0.00	\$ 0.00
1	990-RC0910-492	Caterpillar C4.4, 142 horsepower with NACD over center clutch - Tier 3	\$ 15475.00	\$ 15475.00
1	990-100260	Lockable aluminum battery box with (1) 1,010 CCA Interstate battery	\$ 0.00	\$ 0.00
1	990-100447	Single 7,000 pound Torflex EZ lube electric brake axle	\$ 0.00	\$ 0.00
1	990-1013-42	(2) 265/75R 16" tires mounted on 8-bolt white spoke rims (Tire is approximately 10.43" wide, tire capacity is 3,415 pounds each)	\$ 0.00	\$ 0.00
1	990-100415	Aluminum bolt on fenders (Approximately 1/8" thick)	\$ 0.00	\$ 0.00
1	990-100177	2 5/16" Bulldog ball hitch	\$ 75.00	\$ 75.00
1	990-100148	Deluxe Option Package: Hand crank height adjustable discharge, 345 degree hand crank swivel discharge with manual 12" chip deflector, hydraulic lift cylinder, and Reversing Auto Feed system	\$ 2835.00	\$ 2835.00
1	990-100129	Amber strobe warning light mounted on top of engine shroud	\$ 310.00	\$ 310.00
1	990-100132	Hoop style cone holder	\$ 175.00	\$ 175.00

CUSTOMER TOTALS

Total Unit Price:		\$ 40540.00
Customer Discount:	11.5000 %	- \$ 4662.10
Customer Net Unit Price:		<u>\$ 35877.90</u>
Customer Allowances / Trade-In :		- \$ 14500.00
Customer Total After Allowances / Trade-In:		<u>\$ 21377.90</u>
Freight/Shipping:		\$ 900.00
Customer Total:		<u>\$ 22277.90</u>

DEALER TOTALS

SIGNATURE

The Buyer, whose name and address appears above, agrees to purchase from the Seller, whose name and address appears above, the above equipment at the prices stated and upon the terms and conditions of this agreement.