

**East Texas Council of Governments
FY 2011 REGIONAL SOLID WASTE GRANTS PROGRAM**

FORM 1. APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of Easton, Texas	Funding Amount Proposed: \$ 3,000
Address: P.O. 8126 LONGVIEW, TEXAS	Phone/Fax/Email: Ph: (903)643-7819 Fx: (903)643-2219 Email : cityoffice@eastontexas.com
Contact Person: CRYSTAL JENKINS, CITY SECRETARY	Date Submitted: 10/31/11

Project Category

<input type="checkbox"/> Local Enforcement
<input checked="" type="checkbox"/> Litter and Illegal Dumping Cleanup and Community Collection Events
<input type="checkbox"/> Source Reduction and Recycling
<input type="checkbox"/> Local Solid Waste Management Plans
<input type="checkbox"/> Citizens' Collection Stations and "Small" Registered Transfer Stations
<input type="checkbox"/> Household Hazardous Waste (HHW) Management
<input type="checkbox"/> Technical Studies
<input type="checkbox"/> Educational and Training Projects
<input type="checkbox"/> Other

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.	
Signature: <i>Shannon Brown</i>	Title: MAYOR PROTEM
Typed/Printed Name: SHANNON BROWN	Date Signed: 10/28/11


FOR USE BY ETCOG

Date application was received: <i>10/31/2011</i>
Does the application meet all of the required screening criteria: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the application administratively complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

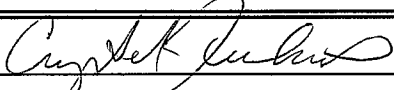
FORM 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

- 1. Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature: 
Typed/Printed Name: CRYSTAL JENKINS
Title: CITY SECRETARY
Date: 10/28/11

- 2. Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature: 
Typed/Printed Name: CRYSTAL JENKINS
Title: CITY SECRETARY
Date: 10/28/11

RESOLUTION

RESOLUTION OF EASTON AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE EAST TEXAS COUNCIL OF GOVERNMENTS FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING SHANNON BROWN/MAYOR PROTEM TO ACT ON BEHALF OF CITY OF EASTON IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED CITY OF EASTON WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE EAST TEXAS COUNCIL OF GOVERNMENTS, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.

WHEREAS, the East Texas Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation the COG's adopted regional solid waste management plan; and

WHEREAS, City of Easton in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY CITY OF EASTON IN EASTON TEXAS;

1. That Shannon Brown/Mayor Protem is authorized to request grant funding under the East Texas Council of Governments Request for Applications of the Regional Solid Waste Grants Program and act on behalf of City of Easton in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, City of Easton will comply with the grant requirements of the (East Texas Council of Governments, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. That activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED by City Council in Easton, Texas, on this the 28 day of October, 2011.

Shannon Brown
(Signature of Authorized Official)

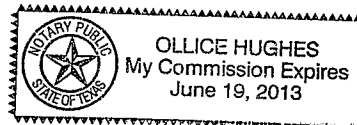
Notary: [Signature]
(Signature)

Shannon Brown
(Typed or Printed Name)

OLLICE HUGHES
(Type or Printed Name)

Mayor Protem
(Title)

6-19-13
(Commission Expires)



FORM 6: Project Summary

Please provide a complete project summary. Reference the goals, objectives, and/or recommendations from the regional solid waste management plan that apply to the project, and how the project will assist in implementing the plan. Refer to the application instructions when completing these forms. If necessary, attach additional pages for each form.

Form 6a. Project Description (*add additional pages as necessary*)

The City of Easton city council has discussed the dumping of large-item waste in our city and bordering woodlands i.e. home appliances, AC units, and furniture; as well as litter and bagged trash. In the 2010, at our expense, the City rented a roll-away container from Allied Waste Services for local citizens to dump household trash but no large-item waste. That went over very well; however, due to budget constraints, we were unable to repeat this service. Since there is a proven record of the usefulness of such a service, we are seeking funding to host the following similar event.

We would like to host two community clean-up events where local residents may drop off large items and other trash intended for disposal. The location of the rollaway container will be just off the City Hall grounds. We will rent the roll away containers from Allied Waste Service with whom we already have a standing contract for an individual business type dumpster. Our City staff will haul appliances, batteries, other metal-based items to the scrap metal yard for recycling. We have already contacted Longview Scrap and Metal recycling plant to take these items. All other items will be disposed of by Allied Waste Services.

To get the word out about the clean-up days, we plan to make announcements in the Longview News Journal at least two weeks before each event. We will also place an announcement notice with local radio station's public service announcements namely, KYKX and KFRO. Additionally, we will place a banner at the main entrance road into the city.

Form 6b. Project Cost Evaluation (*add additional pages as necessary*)

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable costs savings, or reasonably justified costs of the project.

Total Projected Costs: \$3,387.14

The container's (30 yard) rental rate includes: \$ 2,907.16
delivery, setup and full-container haul away.
Four dumpsters.

Advertisement: paid ad space in Longview \$ 104.00
News Journal:

- 3 Lines for 7 Days in Longview News Journal
- 7 Days Online
- 1 Edition of TMC - including Neighbors, Hallsville Herald
- 5 Photos Online
- Expanded Online Text - Up to 500 Words
- Online Map

Banner \$ 33.98
15 oz. Outdoor Vinyl

City of Easton Vehicle Usage \$ 150.00

City of Easton Staff \$ 192.00

Form 6c. Level of Commitment of the Applicant *(add additional pages as necessary)*

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

The City of Easton has conducted a community cleanup event in the past and the event went better than expected. We are committed to getting the same, if not better, results for this project.

List any previously demonstrated commitment to preferred solid waste management practice, such as implementing other solid waste management projects, involvement in a local or subregional solid waste management plan or study, or membership in the TCEQ's Clean Texas Program.

The City of Easton conducted a community cleanup event in 2010 where we rented a rollway container for the local residents to dispose of their household trash and road litter.

If the proposed project has received previous grant funding under this program, explain to what extent the proposal involves expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

N/A

Form 6d. Scope of Work *(See application instructions. Add additional pages as necessary)*

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded. Once the details of the work program have been negotiated with the Applicant and approved by the COG, the work program will be entered into the grant contract.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables

Goal: The City of Easton's goal for this project is to deter dumping of large item waste material in our city and local area.

Our objective is to offer a secure and cost-free place to bring these items to be disposed of properly.

Task One: Logistics

Reserve rental of the receptacles from Allied Waste Services for both Spring and Fall Cleanup days. In the spring we will rent two dumpsters and fall, we will rent two. Plan for Allied to setup dumpsters on site near City Hall and for Allied to will haul away to their designated dump sites after containers are full. Metal-based large items will be hauled to Longview Scrap and Metal recycling plant in Longview, Texas by the City of Easton. Arrange with ETCOG to get free waste recycling resources.

Task Two: Logistics

For both events, the month before the event, the City will place banner at main entrance into the city. Two weeks prior we will start radio public service announcements. One week prior we will place ad in Longview News Journal.

Task Three: Actions

Spring and Fall Cleanup Days will be hosted by the City of Easton. Remove all containers and material to dump sites and recycling plants. Distribute free resources pertaining to recycling.

Task Four: Evaluation and Analysis

We will track level of participation and amount of material hauled to recycling plant and use data to plan next community clean up event.

FORM 7. GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$
6. Construction	\$
7. Contractual	\$
8. Other (Roll Off containers, advertisement)	\$ 3,000
9. Total Direct Charges (sum of 1-8)	\$
10. Indirect Charges*	\$
11. Total (sum of 9 - 10)	\$ 3,000

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:</p> <p><small>*In accordance with the UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.</small></p>		
<p><i>Please complete any of the following detailed budget forms that are applicable.</i></p>		

FORM 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$387.14

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

Remaining advertisement costs and fuel expenses; staff salaries

In-Kind Services: \$_____ (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 3,387.14

FORM 7d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$
Other supplies (<i>explain below</i>):	\$ 33.98
Banner	
TOTAL <i>(Must equal Line 4 of the Overall Budget Summary)</i>	\$ 33.98