

**East Texas Council of Governments
FY 2011 REGIONAL SOLID WASTE GRANTS PROGRAM**

FORM I. APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: <i>City of Hawkins</i>	Funding Amount Proposed: <i>\$ 5750.05</i>
Address: <i>200 North Beulah P.O. Box 329, Hawkins, Texas 75765</i>	Phone/Fax/Email: Ph: <i>903-769-2224</i> Fx: <i>903-769-2781</i> Email: <i>HawkinsTXMayor@yahoo.com</i>
Contact Person: <i>W.M. Bradley</i>	Date Submitted: <i>June 29, 2010</i>

Project Category

<input type="checkbox"/> Local Enforcement
<input type="checkbox"/> Litter and Illegal Dumping Cleanup and Community Collection Events
<input checked="" type="checkbox"/> Source Reduction and Recycling
<input type="checkbox"/> Local Solid Waste Management Plans
<input type="checkbox"/> Citizens' Collection Stations and "Small" Registered Transfer Stations
<input type="checkbox"/> Household Hazardous Waste (HHW) Management
<input type="checkbox"/> Technical Studies
<input type="checkbox"/> Educational and Training Projects
<input type="checkbox"/> Other

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.

Signature: <i>W.M. Bradley</i>	Title: <i>Mayor</i>
Typed/Printed Name: <i>W. M. Bradley</i>	Date Signed: <i>June 29, 2010</i>

FOR USE BY ETCOG

Date application was received: <i>6/29/2010</i>
Does the application meet all of the required screening criteria: <u> X </u> Yes <u> </u> No
Is the application administratively complete: <u> X </u> Yes <u> </u> No

FORM 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

- 1. Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature:	<i>WMBradley</i>
Typed/Printed Name:	<i>W. M. Bradley</i>
Title:	<i>Mayor</i>
Date:	<i>June 29, 2010</i>

- 2. Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature:	<i>WMBradley</i>
Typed/Printed Name:	<i>W. M. Bradley</i>
Title:	<i>Mayor</i>
Date:	<i>June 29, 2010</i>

RESOLUTION

100621

A RESOLUTION OF THE CITY OF HAWKINS, TEXAS AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE EAST TEXAS COUNCIL OF GOVERNMENT FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING THE MAYOR TO ACT ON BEHALF OF THE CITY OF HAWKINS IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF HAWKINS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE EAST TEXAS COUNCIL OF GOVERNMENT, THE COMMISSION ON ENVIRONMENTAL QUALITY, AND THE STATE OF TEXAS.

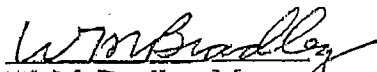
WHEREAS, the East Texas Council of Government is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the East Texas Council of Government's adopted regional solid waste management plan; and

WHEREAS, The City of Hawkins, in the State of Texas, is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY CITY OF HAWKINS IN THE STATE OF TEXAS;

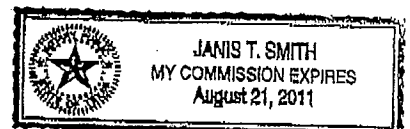
1. That W. M. Bradley, Mayor of the City of Hawkins is authorized to request grant funding for grant funds under the East Texas Council of Government request for applications of the Regional Solid Waste Grants program and act on behalf of The City of Hawkins in all matters related too the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, The City of Hawkins will comply with the grant requirements of the East Texas Council of Government, the Texas Commission of Environmental Quality, and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purpose for which they are intended under the grant.
4. That activities will comply with and support the adopted regional and solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED by the City Council in Hawkins, Texas on the 21st day of June, 2010.


W. M. Bradley, Mayor

Notary: 

Janis Smith



FORM 6: Project Summary

Please provide a complete project summary. Reference the goals, objectives, and/or recommendations from the regional solid waste management plan that apply to the project, and how the project will assist in implementing the plan. Refer to the application instructions when completing these forms. If necessary, attach additional pages for each form.

Form 6a. Project Description *(add additional pages as necessary)*

Our goal for this project is to keep the enthusiasm built by the teachers in the Hawkins School System that was established three years ago when the City of Hawkins received a grant to promote recycling at the schools. This time we intend to continue what we have established at the schools and expand the promotion of recycling to the entire city, by providing recycling promotional pens thru the Water Department to all of our water customers.

Though this program is targeted toward the elementary school, the whole school system is involved. By promoting recycling to the entire city, we believe we will be able to at least double the involvement of our city residents. We are also requesting recycle bins to collect beverage cans and bottles at our parks. At the present time Upper Sabine Valley Solid Waste picks up recycle material bimonthly.

Form 6b. Project Cost Evaluation (*add additional pages as necessary*)

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable costs savings, or reasonably justified costs of the project.

The total Cost of the grant request	\$5,750.85
10 recycling bins for collecting cans and bottles at the parks	301.60
Promotional materials such as: recycling pencils, coloring books, book markers, green tip magnets etc,	4,877.25
1000 promotional pens for the Water Department	572.00

Form 6c. Level of Commitment of the Applicant *(add additional pages as necessary)*

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

It is our goal that every resident of the City of Hawkins practice conservation.

List any previously demonstrated commitment to preferred solid waste management practice, such as implementing other solid waste management projects, involvement in a local or subregional solid waste management plan or study, or membership in the TCEQ's Clean Texas Program.

The City of Hawkins has participated in curbside pickup for several years. Last year recycling of solid waste was increased by over 20 %. Hawkins recycled over 34 tons of solid waste in year 2009.

If the proposed project has received previous grant funding under this program, explain to what extent the proposal involves expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

Three years ago when we started promoting recycling at the schools, the students and teachers were made aware of the importance of recycling, repairing, reusing materials and reducing the amount of solid waste that goes to a landfill. Now we wish to expand this to every resident.

Form 6d. Scope of Work (See application instructions. Add additional pages as necessary)

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded. Once the details of the work program have been negotiated with the Applicant and approved by the COG, the work program will be entered into the grant contract.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables

I. Order ten more recycling bins to be placed at the parks for the collection of aluminum cans and plastic bottles.

II. Marketing/educational campaign to raise awareness and participation

- i. Entrepreneurship students (Hawkins High School) and their teacher meet to establish their marketing plan- January
- ii. Students will provide to the City, by the end of January, a detailed plan of events/fliers/decal/campaigns designed for each month from Feb.- May
- iii. Students will target elementary and middle school students and staff for recycling efforts. The goal will be to create an army of recyclers that will carry the message to their homes and neighborhoods. Feb- May
- iv. Students will meet with staff members to educate them on what materials can be recycled and what areas of the school are primary areas for reducing solid waste. Students will research and provide information that will increase the number of staff members participating in recycling measures.

III. The Schedule of Pickup has already been established, (twice monthly).

FORM 7. GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$ 0.00
2. Fringe Benefits	\$ 0.00
3. Travel	\$ 0.00
4. Supplies	\$ 5750 ⁸⁵
5. Equipment	\$ 0.00
6. Construction	\$ 0.00
7. Contractual	\$ 0.00
8. Other	\$ 0.00
9. Total Direct Charges (sum of 1-8)	\$ 5750 ⁸⁵
10. Indirect Charges*	\$ 0.00
11. Total (sum of 9 - 10)	\$ 5750 ⁸⁵

12. Fringe Benefit Rate:	<i>N/A</i> %	
13. Indirect Cost Rate:	<i>N/A</i> %	
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:</p> 		
<p><small>*In accordance with the UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.</small></p>		
<p align="center">Please complete any of the following detailed budget forms that are applicable.</p>		

FORM 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ 0.00

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

In-Kind Services: \$ 0.00 (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 5750 ⁸⁵

FORM 7d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ 0.00
Other supplies (<i>explain below</i>):	\$ 5750.00
10 recycling bins for collecting aluminum cans and plastic bottles at our parks.	
Promotional recycling materials promoting recycling, such as pencils, book markers, drink bottles, book markers, etc at our schools.	
Pens promoting recycling by our city water department.	
TOTAL (<i>Must equal Line 4 of the Overall Budget Summary</i>)	\$ 5750. ⁰⁰