

**East Texas Council of Governments
FY 2011 REGIONAL SOLID WASTE GRANTS PROGRAM**

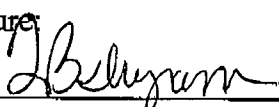
FORM 1. APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: CITY OF WILLS POINT	Funding Amount Proposed: \$ 3000
Address: PO BOX 505 WILLS POINT, TEXAS 75169	Phone/Fax/Email: Ph: 903-873-2578 Fx: 903-873-5512 Email : tbingram@cityofwillspoint.com
Contact Person: Tracey Ingram	Date Submitted: 6/29/2010

Project Category

<input type="checkbox"/> Local Enforcement
<input type="checkbox"/> Litter and Illegal Dumping Cleanup and Community Collection Events
<input type="checkbox"/> Source Reduction and Recycling
<input checked="" type="checkbox"/> Local Solid Waste Management Plans
<input type="checkbox"/> Citizens' Collection Stations and "Small" Registered Transfer Stations
<input type="checkbox"/> Household Hazardous Waste (HHW) Management
<input type="checkbox"/> Technical Studies
<input type="checkbox"/> Educational and Training Projects
<input type="checkbox"/> Other

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.	
Signature: 	Title: Finance Director
Typed/Printed Name: Tracey Ingram	Date Signed: 6/29/2010

FOR USE BY ETCOG

Date application was received: <u>6/30/2010</u>
Does the application meet all of the required screening criteria: <u>X</u> Yes _____ No
Is the application administratively complete: Yes _____ <u>X</u> No

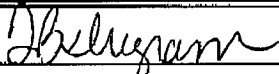
Project Application Form 1

*Resolution will be passed at July 13th Council meeting

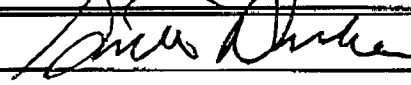
FORM 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

1. **Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature: 
Typed/Printed Name: Tracey Ingram
Title: Finance Director
Date: 6/29/2010

2. **Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature: 
Typed/Printed Name: Scott Drake
Title: Director of Public Works
Date: 6/29/2010

FORM 4. Resolution

A resolution authorizing the application must be approved by the governing body of the Applicant. Following this page is an example Resolution Form that may be used to prepare the required resolution. This or a similar resolution must be specifically signed and notarized in addition to the signature required in Form 1.

To complete your application, please remove this page and replace it with a signed resolution of your entity's governing body.

Resolution will be signed and approved at the upcoming City Council Meeting, on July 13th, 2010. This resolution will be mailed directly to ETCOG upon signed approval.

FORM 6: Project Summary

Please provide a complete project summary. Reference the goals, objectives, and/or recommendations from the regional solid waste management plan that apply to the project, and how the project will assist in implementing the plan. Refer to the application instructions when completing these forms. If necessary, attach additional pages for each form.

Form 6a. Project Description *(add additional pages as necessary)*

The City of Wills Point has approximately 1600 houses inside the city limits. We have been experiencing a large amount of large items, sofas, televisions, building materials, etc., being left at curb-side or dumped along right-of-ways over the past few years.

Our goal is to provide (30-40yd) roll-off dumpsters to allow our citizens a means of disposing of these items properly. Our plans are to make dumpsters available during a "City-Wide Cleanup Week" which will be located at a city owned site. Citizens will then be required to obtain a dump permit at the City Hall, free of charge. The dumpsters will be open 7am to 7pm to allow citizens to use the facility with the proper permit provided.

We would like to begin our "City-Wide Cleanup" in April of 2011, in conjunction with the annual Keep Texas Beautiful campaign.

Form 6b. Project Cost Evaluation *(add additional pages as necessary)*

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable costs savings, or reasonably justified costs of the project.

6 Dumpsters (30 yd rolloffs)	@\$480.00/ea	\$2,880.00
16 hrs Labor	@7.50/hr	<u>\$ 120.00</u>
Total		\$3,000.00

Form 6c. Level of Commitment of the Applicant *(add additional pages as necessary)*

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

The City Council has reviewed this debris plan and has committed to continue through 2011.

List any previously demonstrated commitment to preferred solid waste management practice, such as implementing other solid waste management projects, involvement in a local or subregional solid waste management plan or study, or membership in the TCEQ's Clean Texas Program.

Current roll-offs @15 dumpsters a year – available 1:00pm to 5:00pm the First Friday of each month, at our city barn facility.

If the proposed project has received previous grant funding under this program, explain to what extent the proposal involves expansion of current services or operations; present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

The City of Wills Point was awarded this Grant in 2008, but unfortunately missed the application deadline for the current year. This application for the upcoming year would allow the city to provide adequate facilities for proper dumping of these unwanted items.

Form 6d. Scope of Work *(See application instructions. Add additional pages as necessary)*

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded. Once the details of the work program have been negotiated with the Applicant and approved by the COG, the work program will be entered into the grant contract.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).
- Specific task statements with responsible entity identified
- List of deliverables/products/activities under each task
- Schedule of deliverables

Our debris plan is to have the dumpsters open during a 3-day period for "City-Wide Cleanup" in April 2011. We will advertise in the local newspaper and have notice printed on our monthly utility billing statements.

The City will have two men available with the use of a backhoe to assist citizens with larger items. We have discussed these procedures with Waste Management and have been advised the only items that cannot be accepted at the dump sites are tires, paints, or any type of combustible liquids.

FORM 7. GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$ 120.00
2. Fringe Benefits	\$
3. Travel	\$
4. Supplies	\$
5. Equipment	\$
6. Construction	\$
7. Contractual	\$ 2880.00
8. Other	\$
9. Total Direct Charges <i>(sum of 1-8)</i>	\$ 3000.00
10. Indirect Charges*	\$
11. Total <i>(sum of 9 - 10)</i>	\$ 3000.00

12. Fringe Benefit Rate:	%	
13. Indirect Cost Rate:	%	
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:</p> <p>*In accordance with the UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.</p>		
<p><i>Please complete any of the following detailed budget forms that are applicable.</i></p>		

FORM 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$ _____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

In-Kind Services: \$120 (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

16 hours labor @7.50/hour

Other labor will be paid directly by the city salaries, and likely community service workers scheduled for work during this week.

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 3000.00

FORM 7g: Detailed Contractual Expenses

All contractual expenses must be pre-approved by the COG. If the specific details of the contractual costs are not known at this time, list the general details on this form. The more specific details of the contractual costs will then need to be provided to and approved by the COG before the costs are incurred. The request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions). In addition, the subcontract scope of work must be approved by the COG before work begins.

Purpose	Contractor(s)	Contract Amount
6 roll-off dumpsters to collect debris	Waste Management	\$ 2,880.00
		\$
		\$
		\$
TOTAL <i>(Must equal Line 7 of the Overall Budget Summary)</i>		\$