

East Texas Council of Governments
Executive Committee
Thursday, February 3, 2011

12:00 noon
ETCOG Office
Kilgore, Texas

AGENDA

1. Call to Order.....Commissioner JoAnn Hampton, Chair
2. Invocation and Pledge of Allegiance
3. Introductions.....David Cleveland, Executive Director
4. Roll Call.....Terri Ray, Executive Assistant
5. Public Comments
6. Executive Directors Report.....David Cleveland
 - a) East Texas Reception Update
 - b) Return on Investment--Building Renovation project
7. Consider entering into Executive Session according to Government Code section 551.074 for discussion of potential litigation: Chair Hampton
 - a. Convene into Executive Session
 - b. Reconvene into Open Session
8. Action Items
 - A. Consent Agenda.....Chair Hampton
The Consent Agenda is considered to be self explanatory and will be enacted with one motion. There will be no separate discussion of these items. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by an Executive Committee member.
 - Executive Committee meeting minutes of December 1, 2010 (Enclosure #1)
 - TRACS Report for the month of February 2010 (Enclosure #2)
 - Homeland Security contract renewal with Russell Marshall (Enclosure #3)
 - Homeland Security contract renewal with Richard Jurkowski (Enclosure #4)
 - Environ Contract for Air Quality program (Enclosure #5)
 - 2011 CJAC Policies and Procedures (Enclosure #6)
 - Policy updates for the ETCOG Rural Transit District Drug and Alcohol Policy (Enclosure #7)
 - Brinson Benefits-Performance Plus Management System (Enclosure #8)

APPOINTMENTS:

Criminal Justice Advisory Committee (Enclosure #9)

- Ms. Schelby Wells, Emergency Management Coordinator--Representing Anderson County
- Mr. Michael Ferguson, Deputy Director, East Texas Police Academy--Representing Gregg County
- Ms. Stacey Sullivan, Director of Human Resources, Henderson ISD--Representing Rusk County

RESOLUTIONS:

- **Resolution #11-01 concerning establishment of additional bank accounts in banks other than ETCOG's Principal Depository Bank to manage in a more secure and efficient manner rural transportation fares and donations (Enclosure #10)**
 - **Resolution #11-02 approving submission of Regional Juvenile Detention Program grant application for 2011-2012 (Enclosure #11)**
 - **Resolution #11-03 approving submission of Regional Police Training Program grant application for 2011-2012 (Enclosure #12)**
 - **TexPool resolution amending authorized participants to include David Cleveland, Charles Cunningham and Sloane Bodle (Enclosure #13)**
- B. Consider election of member to serve as ETCOG Secretary-Treasurer through September 2011: Chair Hampton**
- C. Consider approval of ETCOG Vision, Mission and Core business services: David Cleveland (Enclosure #14)**
- D. Consider granting discretionary authority to the Executive Director to follow State Guidelines on mileage reimbursement rates as established from time to time by the State Comptroller: David Cleveland**
- E. Consider approval of Executive Director's automobile lease agreement: David Cleveland (Enclosure #15)**
- F. Consider approval of agreement for Branding Services: Scott Lewis, Transportation Division (Enclosure #16)**
- G. Consider approval of RCC Consultants contract for RIC-P and IC Capabilities: Donetta Murphy, Homeland Security Coordinator (Enclosure #17)**
- H. Consider approval of WEB EOC Workshop: Donetta Murphy (Enclosure #18)**
- I. Consider approval of WEB EOC Administrator Training: Donetta Murphy (Enclosure #19)**
- J. Consider approval of Homeland Security Planner II position: Donetta Murphy (Enclosure #20)**
- K. Consider approval of ORIEDA Training: Donetta Murphy (Enclosure #21)**
- L. Consider approval of Child Care Quality expenditures for billboard campaign in collaboration with DFPS: Peggy Collier, Workforce Development Programs (Enclosure #22)**
- M. Consider approval of ARRA Quality Child Care expenditures for Microsoft Office standard 2010 software: Peggy Collier (Enclosure #23)**
- N. Consider approval of ARRA Quality Child Care expenditures for Texas Rising Star Provider (TSRP) training materials and equipment: Peggy Collier (Enclosure #24)**
- O. Consider approval of request for proposal for General Contractors for reconstruction and rehabilitation of homes under the TDHCA Disaster Recovery Grant: Savannah Pacobit, Housing Manager (Enclosure #25)**
- P. Consider approval of request for proposal for inspector for homes under the TDHCA Disaster Recovery Grant: Savannah Pacobit (Enclosure #26)**
- Q. Consider approval of continuing membership in the Texas Transit Association and paying annual dues to the Texas Transit Foundation: John Hedrick, Director of Transportation (Enclosure #27)**

R. Consider approval of RFP award to negotiate contracts for 9-1-1 Network and CPE: Carolyn Flores, Director of 9-1-1 Services (Enclosure #28)

S. Consider approval of awarding bid for air conditioning/heating unit upgrade and duct work improvements: Deborah Butts, Director of Innovation & Efficiency

9. Executive Committee Members Discussion

- **March Meeting to be held at Bodacious BBQ: David Cleveland**
- **Appointment to Texas Association of Regional Councils Board: David Cleveland**
- **Appointment to Corporation for Texas Regionalism Board: David Cleveland**

10. Adjourn