

**East Texas Council of Governments
Executive Committee
Thursday, September 2, 2010
12:15 p.m.
ETCOG Office
Kilgore, Texas**

AGENDA

1. **Call to Order.....Mayor Cay House, Chair**
2. **Invocation and Pledge of Allegiance**
3. **Introductions.....David Cleveland, Executive Director**
4. **Roll Call.....Terri Ray, Executive Assistant**
5. **Public Comments**
6. **Executive Directors Report.....David Cleveland**
 - a) **ETCC Announcement**
 - b) **October 14, 2010 Executive Committee Retreat**
7. **Consider entering into Executive Session according to Government Code section 551.074 for evaluation of Executive Director: Chair House**
 - a. **Convene into Executive Session**
 - b. **Reconvene into Open Session**
8. **Action Items**
 - A. **Consent Agenda.....Chair House**

The Consent Agenda is considered to be self explanatory and will be enacted with one motion. There will be no separate discussion of these items unless an ETCOG Executive Committee member so requests. Any Consent Agenda item may be removed for individual consideration pursuant to a request by an Executive Committee member.

 - **Executive Committee meeting minutes of August 5th, 2010 special meeting (Enclosure #1)**
 - **Executive Committee meeting minutes of August 5th, 2010 regular meeting (Enclosure #2)**
 - **TRACS Report for the month of September 2010 (Enclosure #3)**
 - **ETCOG Financial Statements & Quarterly Investment Report for the period ending March 31st, 2010 (Enclosure #4)**
 - **ETCOG Financial Statements & Quarterly Investment Report for the period ending June 30th, 2010 (Enclosure #5)**
 - **Annual support and maintenance fee renewal for RouteMatch Dispatch Software (Enclosure #6)**
 - B. **Consider approval of grant application for HUD Sustainable Communities Regional Planning Grant Program: Karen Cline, Housing Manager (Enclosure #7)**
 - C. **Consider approval of hiring an Executive Search firm for the purpose of recruiting a Director of Finance candidate: Brandy Brannon, Director of Human Resources and David Cleveland (Enclosure #8)**
 - D. **Consider approval of ETCOG FY 2011 Budget: David Cleveland (Enclosure #9)**

- E. Consider approval of Nominating Committee recommendations for Executive Committee service and ETCOG officers for FY 2010-2011: Commissioner Jerry West, Nominating Committee Chair (Enclosure #10)**
- F. Consider authorization to submit area plan for 2011, 2012 and 2013: Claude Andrews, Director of Aging Programs (Enclosure #11)**
- G. Consider approval of unit rates for C1 & C2 meal contracts for 2011: Claude Andrews (Enclosure #12)**
- H. Consider approval of contract for Project Leader/Facilitator for the Regional Cooperation Capacity Building for Targeted Industries Program: Wendell Holcombe, Director of Workforce Development Programs and Gary Allen, Section Leader, Workforce Development Programs (Enclosure #13)**
- I. Consider approval to provide Child Care Development Associate Certificate Training: Wendell Holcombe and Peggy Collier (Enclosure #14)**
- J. Consider approval for Learning Centers for Child Care Centers and Homes: Peggy Collier (Enclosure #15)**
- K. Consider approval of ARRA Child Care expenditures for computer bundles for Child Care Services, (CCS) licensed Child Care Centers and licensed Registered Child Care homes: Peggy Collier (Enclosure #16)**
- L. Consider retroactive approval of ARRA Child Care expenditures for the Child Care provider Staff Development Day - July 17, 2010: Peggy Collier (Enclosure #17)**
- M. Consider retroactive approval to purchase color scanner/copier/printer for Workforce Development and Criminal Justice Division: Michael Cook, Section Chief, Workforce Development Programs (Enclosure #18)**
- N. Consider approval to exercise option to extend contract with GCS Technologies for one additional year: Deborah Butts, Director of Innovation & Efficiency (Enclosure #19)**
- O. Consider authorizing the submission of grant application to Texas Homeless Network and the Texas Interagency Council for the Homeless: Karen Cline (Enclosure #20)**

9. Executive Committee Members Discussion

10. Adjourn